

JOB DESCRIPTION



Role title:	Cadet Leader (Volunteer)
Grade and salary:	Voluntary role
Hours:	Must be flexible and able to commit to 4 hours per week
Department or Division:	Corporate Services
Location:	Buxton, Derby, Chesterfield, and Glossop
Post reports to:	Cadet Coordinator
Suitable for job share or part-time:	N/A
Duration:	Long term opportunity Derbyshire & Chesterfield: every Thursday in school term time (18:00 – 21:00) Glossop & Buxton: every Wednesday in school term time (18:00 – 21:00) Occasional weekends to support community events
Date last reviewed:	Jan 2023

PURPOSE AND DESCRIPTION OF JOB ROLE:

To maintain our success with the Derbyshire Volunteer Police Cadets we are looking for a Cadet Leader to support our team and mentoring the young people who take part.

The scheme gives young people an insight into the many and varied aspects of policing, to make them aware of the role of the police in society, to develop their character and to promote good citizenship.

SPECIFIC ROLES AND RESPONSIBILITIES:

- Teaching the cadets about police procedures and criminal law
- Taking part in team building activity weekends
- Taking part in expeditions
- Inspections and drill
- Providing information on Crime Prevention
- Taking part in local community events
- Participation in charity fund raising

- Physical training
- First aid

SKILLS AND EXPERIENCE REQUIRED:

- Experience working with volunteers, young people or youth groups
- A youth work and/ or leadership qualification would be beneficial but not essential
- Good IT skills, including Microsoft Outlook and Word with the confidence and ability to learn new IT systems for which training will be provided
- Good organisational skills
- Ability to motivate a team of young people to achieve a set objective
- Excellent attention to detail
- Ability to work as part of the team
- Any experience or qualification in areas such as First Aid, sports, mountaineering, or outdoor pursuits is beneficial but not essential

BENEFITS:

How you will benefit:

- Helping develop young people in active citizenship
- Self confidence
- Workplace Skills
- Support and Training

How the organisation will benefit:

- Helping us in our commitment to provide a high-quality policing service to everyone in Derbyshire
- BY developing closer community links volunteers

PERSONAL QUALITIES:

We have identified nine competencies that help describe what effective behaviour looks like in Derbyshire Constabulary. These competencies illustrate how everyone understands what is expected of them in their day-to-day work:

Acting with Integrity: Is trusted and respected by others and is known as someone who does what they say they'll do. Understands the impact and consequences of doing (and being seen to

do) the right thing, is happy to raise concerns and will challenge inappropriate or unethical behaviour.

Working with others: Works to develop a positive team spirit and appreciates the value different backgrounds and experience can contribute to team success. Is approachable and inspires others to do their best. Treats others with dignity and respect, and maintains a positive, friendly outlook. Appreciates the contributions of others – and lets them know.

Problem solving and innovation: Uses experience, creativity and common sense to solve problems practically and innovatively. Makes sure they fully understand the problem, its cause and implications. Seeks the input and views of others. Weighs up options to make sure the solution they choose is the most effective and makes good decisions in a timely way.

Planning and organising: Is clear about their goals and creates plans and processes that are targeted at the right priorities – those that will truly deliver the most value. Copes well with change and uncertainty, knows that it's not always possible to get the full picture or remove every risk before taking action.

Communicating and influencing: Presents written and verbal communication in a clear and effective way. Puts across points of view persuasively, but keeps an open mind and is willing to change their position if sound arguments are presented back.

Personal development: Takes opportunities to improve their skills, knowledge and experience. Gives and seeks constructive feedback to help them and others develop successfully.

Delivering results: Delivers what is needed when promised. Enjoys adding value, knows what needs to be done and stays focused. Identifies issues or obstacles that could prevent or delay getting things done and takes appropriate action.

Customer focus: Knows how they personally support the service we provide to the public. Is absolutely passionate about adding value for the public and internal stakeholders, improving processes and removing unnecessary cost and waste. Understands how their attitude and behaviour impacts on public perception of the service we provide.

Operational and technical awareness: Keeps well-informed and knows what internal and external factors could impact on our performance. Promotes and pushes activity that improves performance and our service to the public. Is knowledgeable and effective in their area of expertise.