



Police Support Volunteer Activity

Organisation	Derbyshire Police
Role Title:	Volunteer Fraud Protect Co-ordinator
Location:	Force Headquarters, Ripley
Responsible to:	Detective Inspector - Economic Crime Unit
Aim of the Role	<p>Provide support to the Economic Crime Unit to strengthen the protection of individuals and communities against fraud and to help reduce the impact of fraud on victims.</p> <p>Police Support Volunteers will engage with members of the community volunteering to educate the vulnerable to help reduce and prevent fraud.</p>
Activities / Tasks	<ul style="list-style-type: none"> ➤ Working closely with the Fraud Assess and Protect Officer within the Economic Crime Unit to deliver Fraud Protect initiatives and events. ➤ To provide support and co-ordination in relation to identifying vulnerability and themes amongst Fraud victims. ➤ Delivery of Protect advice and support. ➤ Working collaboratively with police officers and staff to support projects and local initiatives ➤ Using IT applications such as Microsoft Excel and Microsoft Word to write letters, emails and compile reports. ➤ Working within a confidential and sensitive environment
Role Specific Skills	<ul style="list-style-type: none"> ➤ Good written communication along with speaking to people face to face and on the telephone in a professional and confident manner is required. ➤ Good IT skills, including Microsoft Outlook and Word with the confidence and ability to learn new IT systems for which training will be provided. ➤ Good organisational skills ➤ Ability to plan own time and commitments. ➤ Ability to plan and meet deadlines. ➤ Attention to detail. ➤ High levels of integrity ➤ Ability to work as part of a team.
How you will benefit	<ul style="list-style-type: none"> ➤ Helping to protect vulnerable people within your community ➤ Self Confidence ➤ Workplace Skills ➤ Support and Training
How the organisation will benefit:	<ul style="list-style-type: none"> ➤ Helping us in our commitment to provide a high quality policing service to everyone on Derbyshire ➤ By developing closer community links volunteers become advocates and help to improve public confidence ➤ By bringing new ideas, knowledge and skills into the Force you will help provide an enhanced service to the community
Preferred commitment:	Must be flexible and able to commit to 4 Hours per week.
Duration:	Long term opportunity.