



PERSON SPECIFICATION

Area:	Operations Support	Job Title:	FCI	Weekly Hours:	40
Section:	Serious Collision Investigation Unit	Scale:	PC	Version:	1
Post No:		Status:	Established	Version Date:	12/08/21

Please describe, with example(s) in section 7 of your application form how you feel you meet each of the numbered essential criteria, and where possible the desirable criteria, below.

Criteria <i>Justifiable as necessary for safe and effective performance of the job.</i>	Essential <i>A clear definition of the necessary criteria.</i>	Desirable <i>Where available, elements that contribute to improved / immediate performance in the job.</i>
Education:	1. To be confirmed in the rank of constable. Serious	15. To be qualified to 'A' level standard or equivalent preferably in a science based subject. 16. To possess a recognised qualification in forensic collision investigation.
Work Experience:	2. To demonstrate reasonable experience of working in a technical environment, e.g. photographic lab, engineering lab, lab technician. 3. To have experience of working in a customer focused environment where it has been necessary to use tact and diplomacy 4. Ability to maintain accuracy and attention to detail in a pressurised environment 5. Demonstrate ability to use their initiative within the workplace	

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Personal / Interpersonal Skills, Aptitudes:	<p>6. Demonstrate ability to observe, record and impart information both orally and in writing</p> <p>7. To demonstrate ability to be flexible and adapt to changing situations and workloads</p> <p>8. Demonstrate ability to apply a logical approach to problem solving.</p>	
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Special Skills:	<p>9. To hold a current driving licence and access to own transport for call-out purposes.</p> <p>10. To have keyboard skills and previous experience in accessing, inputting and interrogating databases</p> <p>11. Able to deal with situations of a physically/emotionally unpleasant nature i.e. post mortems examinations and fatal collision scenes.</p>	<p>19. Have knowledge of photographic techniques</p> <p>20. Indicate knowledge of collision and scene of crime work.</p>
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Pre-Requisite	<p>12. Sufficiently mobile to access remote/awkward locations and be able to climb ladders and carry heavy equipment</p> <p>13. Eyesight of a standard to deal with detailed work required, to meet colour vision requirements and to work with Display Screen</p> <p>14. To drive fleet vehicles(with corrective spectacles if necessary)</p>	
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POLICE – STAFF**ROLE DESCRIPTION**

Job title:	Forensic Collision Investigator
Post no:	
Scale:	Constable
Responsible to:	FCI Police Sergeant
Responsible for:	No direct responsibility of other staff
Contacts:	Police Officers and Police Support Staff of Force other Forces, CPS, Home Office, Forensic Laboratory and other forensic service providers, pathologists, external agencies, members of the public and Coroners.
Role:	To attend all fatal collision scenes and scenes of crime as directed, preserving the scene from all types of contamination in order to examine articles in order to detect marks on road surfaces, vehicles, latent finger marks, DNA etc and be aware of any health hazards that may be encountered, taking any precautions that may be considered necessary

<u>Duties</u>	<u>Responsibilities</u>
Preservation:	<ol style="list-style-type: none"> 1. To ensure that all scenes are preserved from all forms of contamination and that all such scenes are examined for any forensic evidence that may be present, including the detection and lifting of any latent road, vehicle, finger marks, recovery of DNA etc 2. To ensure that all evidence found at scenes of crime is safe or made safe prior to packaging and labelling items and to ensure that detailed records are kept of all evidence prior to submitting it to the appropriate laboratory/department for examination. 3. To undertake a variety of photographic work relating to collision scenes, incidents etc. and to ensure the subsequent processing, development and enlargements of such photographs

Reports/ Statements:	<ol style="list-style-type: none"> 1. To prepare necessary reports, statements and other documentation and to ensure the safe custody of all exhibits prior to submission to laboratories/departments for further examination and to give evidence in any Court of Law or other enquiry as necessary 2. Complete forensic reconstruction of data obtained from the collision scene. 3. To undertake projects as and when required to improve the efficiency and effectiveness of the Serious Collision Investigation Unit
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General	<ul style="list-style-type: none">• To ensure that all necessary precautions are taken when dealing with scenes, especially those relating to Health and Safety Regulations and contamination of a scene.• To maintain and use all equipment, substances and protective clothing issued for scenes of crime work, ensuring it is kept in good condition, fit for purpose and fulfils Health & Safety/COSHH requirements• To liaise with and advise officers of the Force regarding collision scene work on a daily basis,(airwave, verbal, fax, e-mail or internal mail)• To undertake other such duties commensurate with the post as may be required for the safe and effective performance of the job. This role description should develop along with the changing demands of policing reflected in Force objectives and priorities
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Additional Information:

LEICESTERSHIRE CONSTABULARY RISK ASSESSMENT FORM

HS2

AREA/DEPT.: DATE COMPLETED: REVIEWED
LOCATION/WORK ACTIVITY (GROUP OR INDIVIDUAL POST) ASSESSED:

SPECIAL GROUPS OF PERSONS CONSIDERED:

COMPLETED BY (Risk Assessor):

AUTHORISED BY:

ASSISTED BY:

REMEDIAL ACTION PRIORITY ORDER		
Number	Date Completed	Initials

WORK ACTIVITY		HAZARD		LIKELIHOOD			RISK
No.	Description of task	Description including potential severity	H M L	Groups Exposed. Evidence of previous harm.	Existing Controls in place?	H M L	Hazards x Likelihood