



Job Description

Intelligence Development Officer (ROCU MARSOC)

Post Number:	XS774
Grade /Scale:	Scale 5 (£24,576- £26,565)
Weekly Hours:	37 hours (Full time)
Department:	Regional Prisons Intelligence Unit
Status:	Established
Responsible To:	Regional ROCTA
Responsible for:	Multi Agency Response to Serious and Organised Crime
Location Work base:	EMSOU Vicinity Junction 27 (of M1)
Job Role /Purpose:	<p>To Coordinate, identify, collate, research assess, review and enhance multi-agency intelligence profiles to augment delivery of interventions and securing of outcomes against the identified highest harm threats (people and problems) affecting the custodial estate.</p> <p>Due to the nature of security checks required you must have 5 years continuous residency in the UK.</p>
Health and Safety:	To comply with the health and safety policy and its associated procedures and co-operate with your manager and the force to protect your health and safety and that of other people. To comply with the relevant risk assessments for your job role and report accidents, incidents and near misses.
Contacts:	HMPPS, NPS, NCA, Local Forces
Equality and Diversity	Actively advance diversity /equality, work towards eliminating discrimination, harassment and victimisation and foster good relations between all groups of people

Person Specification

Knowledge, Skills & Abilities

Essential Criteria

A clear definition of the necessary criteria.

Knowledge/ Education (including qualifications):

Recent and relevant experience within an intelligence environment and experience of research.

Good knowledge of the intelligence process and cycle, including National

Intelligence Model (NIM).

Work Experience:

Proven experience in collating and assessing information and making concise and accurate recommendations based on assessments.

Able to demonstrate good organisational, planning and time management skills.

Previous experience of working within an operationally sensitive environment and handling confidential material.

Personal / Interpersonal Skills, Aptitudes:

Able to work equally as a team member and on own initiative.

Must be able to work within a multi-agency team.

Must be committed to their own professional development.

Special Skills:

Understanding of handling and movement of sensitive material.

High standard of I.T skills and willing to learn new processes and applications.

Able to demonstrate a good understanding of relevant legislation (Data protection, MOPI, CPIA and HRA).

Must be willing to undertake training in regional force IT and intelligence systems.

** Reasonable adjustments will be considered under the Equalities Act 2010.*

Desirable Criteria

Where available, elements that contribute to improved / immediate performance in the job.

Knowledge/ Education (including qualifications):

Knowledge of Serious Organised Crime.

Good knowledge of intelligence handling processes and covert tactics in investigations.

Knowledge of criminality within prisons and the regional prison estates.

** Reasonable adjustments will be considered under the Equalities Act 2010.*

Core Responsibilities/ Accountabilities

Operational:

Research and Assess intelligence on individuals identified as highest harm threats (people and problems).

Gather, analyse and de-conflict intelligence, produce case file and subject profile and sift out obvious mismatches from MARSOC nominations, providing feedback to enhance future nominations.

Identify intelligence gaps and help set intelligence requirements.

Support live operational activity with real-time research and evaluation of information.
Manage the information that is available to ensure it is up to date and accurate.

Technical:

Monitor and maintain intelligence sources used to deliver other intelligence products in support of MARSOC Aims and Objectives.

Write and submit applications for telecoms data under RIPA legislation, manage the resultant product and research content in line with the Senior Reporting Officer (SRO) / Investigator's telecoms strategy in order to support the Strategic Aims of the MARSOC Plan.

Support the analytical function with research using open-source techniques.

Communication:

Where appropriate access ROCU and Police systems and work closely with the Intelligence Analyst in the HMPPS Regional Intelligence Unit (RIU) to enhance intelligence picture for individuals with the intelligence available to them.

Participate in Regional Tactical Planning Meetings.

Identify and Recommend opportunities for disruptions and intervention against those individuals selected onto the Regional MARSOC Cohort.

Other:

The post holder may be required to work outside normal office hours, including weekends and Bank Holidays.

** Reasonable adjustments will be considered under the Equalities Act 2010.*

Personal Values /Competencies

The competency and values framework sets out nationally recognised behaviours.

The framework has 6 Competencies – each competency can be split into 3 levels to fit around policing and non policing roles see here : [Competency and Values framework](#)

- We analyse critically
- We are innovative and open-minded
- We are emotionally aware
- We take ownership
- We are collaborative
- We deliver, support and inspire

All competencies are underpinned by 4 Values that should underpin everything that we do :

- Integrity
- Impartiality
- Transparency
- Public Service

Other

Security Check Levels refer to vetting for the specific levels that relate to this job role:

1) Management Vetting (MV)

2) Security Check (SC)

Car User: Yes - Essential